



COMUNIDADES UNIDAS / COMMUNITIES UNITED

1750 W Research Way, Suite 102

West Valley City, UT 84119

Office (801) 487-4143

www.cuutah.org

Preventive Health Intern

We are currently seeking an enthusiastic and motivated Preventive Health Intern.

Comunidades Unidas is a non-profit organization based in West Valley City. Our mission is to empower Latinx to recognize and achieve their own potential and be a positive force for change in the community.

- This is a part-time position (10-20 hours per week) working in collaboration with the Mexican Consulate, to promote the wellbeing of the Latinx community in the United States.
- The Consulate in Salt Lake serves an average of 200 Mexican nationals per day and has jurisdiction over the state of Utah and Southeast Wyoming.
- This position will focus on providing quality bilingual, bicultural healthcare education, and referrals to Latinx community and their families at the Consulate and at Comunidades Unidas.

Responsibilities and Duties

- Determine the health needs of individuals served through the Ventanilla de Salud initiative, and connect them to existing resources available in the community;
- Provide necessary follow up to empower Latinx families to establish a relationship with a healthcare facility;
- Disseminate health information in a manner that is culturally and linguistically appropriate to the needs of the population being served, including individuals with limited English proficiency;
- Provide educational sessions informing the Ventanilla de Salud clients about health problems affecting the community;
- Assist Ventanilla de Salud Coordinator with diagnostic tests such as body mass index, glucose and blood pressure tests;
- Develop and maintain cooperative working relationships with agencies and organizations interested in improving the health of the Latinx community;
- Design and conduct evaluations to assess the quality and performance of health education programs delivered through Ventanilla de Salud;
- Complete any necessary follow-up activities related to Ventanilla de Salud clients.
- Add client information to *Juntos por la Salud* database;
- Assist in the development of operational plans and policies necessary to achieve health education objectives and services;
- Assist in the preparation of health education materials, including bulletins, posters and brochures (if needed);



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- Adhere to privacy and safety guidelines, policies, and procedures.
- Collaborate hand by hand with *Promotoras*

Skills and Attributes:

- Adaptable and willing to provide a variety of services in a fast-paced environment;
- Excellent written and verbal communication skills;
- Must be self-motivated and able to work with minimal supervision;
- Computer literate and proficient in MS Word, Excel, Publisher, Google Docs.
- Fluency in written and spoken English and Spanish.
- Experience leading a group of adults with diverse backgrounds
- Experience working in cultural environment where commitment to diversity based on race, ethnic origin, gender, age, sexual orientation, and physical ability is an important institutional value

Education requirement:

- Bachelor's Degree in Public Health, Health Promotion and/or equivalent experience in a health related field, or
- Currently working towards a degree in a health-related subject.

Benefits include:

- This is a non paid internship
- Trainings
- Networking opportunities
- Education regarding preventive health and civic engagement
- Professional references
- Letter of Recommendation upon successful completion of internship

CU is an equal opportunity employer

It is the policy of Comunidades Unidas to provide equal employment opportunity to all persons regardless of age, color, national origin, physical or mental disability, race, religion, gender, sex, sexual orientation, gender identity and/or expression.

To apply send resume and cover letter to Yehemy Zavala Orozco at yehemy@cuutah.org